Belville Elementary PAC/PTO

Board Meeting Minutes

Meeting called to order: 5:00 PM 9/14/2026
Members Present:

Allison Dixon - Principal/PAC
Kimberly Marone- Assistant Principal/PAC
Breana Ayers - Assistant Principal/PAC
Chaumet Meeks - PTO President
Elise Barrett - PTO Vice President
Rebecca Somersett - PTO Treasurer
Michelle Youssef - PTO Secretary
Summer Wood - PTO Community Outreach
Molly Stallard - School Staff Liaison

A sign-in sheet was circulated during the meeting; however, the completed attendance record was unavailable at the time these minutes were prepared.

Belville Elementary PAC/PTO Meeting Minutes

Date: September 14, 2026
Location: Belville Elementary Media Center
Meeting Type: PAC/PTO Meeting

Note: These minutes were compiled from an informal recording of the meeting; some names, figures, and details are approximate where the audio was unclear.

PAC Meeting

Welcome & Review of Norms

- Attendees were asked to sign in.
- PAC norms were reviewed:
    - Words, actions, and attitudes will promote the vision of Belville.
    - All stakeholders' viewpoints and roles will be valued and respected.
    - The group will acknowledge the benefits and challenges associated with each position.
    - Members will work collaboratively as a team and as problem solvers.
    - Members will be professional, prepared, proactive, and positive.

    - The group will create and maintain a positive culture.

Celebrations & School Updates

- Administration shared several positive updates from the beginning of the school year.
- Arrival and dismissal procedures continue to improve.
    - Bus dismissal has become more efficient, with buses recently leaving the lot at approximately 3:52 p.m.
- RCA House activities are underway.
    - Students have begun earning House points.
    - House dance parties have begun.
    - House spirit days are taking place leading up to House Sorting.
    - Kindergarten students and students new to Belville will be sorted into Houses.
- Belville is fully staffed with certified teachers.
- Two general education Teacher Assistant positions remain open.
- Administration is actively interviewing and working to fill classified staff positions.
- Two additional classroom trailers are expected to be installed behind the school.
    - Construction will include necessary ramps, stairs, and infrastructure.
    - The additional classrooms will provide space for student support and science/social studies instruction.

Administrative Items

Brunswick County School Bond

- Families were directed to the **Brunswick County Schools School Bond website** for detailed information.
- Resources available through the district include:
    - Enrollment and population projections
    - Facility needs
    - Academic data and accomplishments
    - Background information regarding the proposed bond
- District representatives plan to provide another opportunity for families to receive information and ask questions before the November election.

EVAAS (Education Value-Added Assessment System) & Academic Data Update

- Administration presented updated EVAAS and proficiency data as of **September 1, 2026**.
- EVAAS measures student academic growth by comparing students with similar previous testing histories across North Carolina.
- Belville's data showed significant gains in several academic areas.

Reading Proficiency

- **3rd Grade**
  - 2025–26 proficiency: **51.7%**
- **4th Grade**
  - 2025–26 proficiency: **63.3%**
  - Increase of **9.4 percentage points** from the previous cohort year.
- **5th Grade**
  - 2025–26 proficiency: **64.2%**
  - Increase of **7.5 percentage points** from the previous cohort year.

Math Proficiency

- **3rd Grade**
  - 2025–26 proficiency: **67%**
  - Increase of approximately **5.3 percentage points** from the prior year.
- **4th Grade**
  - 2025–26 proficiency: **71.5%**
  - Increase of approximately **9.8 percentage points**.
- **5th Grade**
  - 2025–26 proficiency: **61.2%**
  - Decrease of approximately **3.5 percentage points**.
- Fifth-grade math remains an identified area for continued improvement.

Science

- Fifth-grade science proficiency was approximately **78%**.
- Administration noted that this was Belville's strongest fifth-grade science performance in approximately eight years.

EVAAS Growth Data

- A growth score between **-2 and +2** indicates that expected growth was met.
- A score above **+2** indicates exceeded growth.
- A score below **-2** indicates expected growth was not met.

Math Growth

- 4th Grade: **3.49**, exceeding expected growth.
- 5th Grade: **-7.21**, indicating an area of significant focus.
- Overall Math Growth: **-2.48**.
- Administration noted that math performance has been trending in a positive direction overall despite continued challenges in fifth grade.
- Additional supports include:
  - Specialized interventionists

    - Small-group instruction
    - Professional development
    - Increased instructional support in upper elementary grades

Reading Growth

- 3rd Grade: **0.58**
- 4th Grade: **0.79**
- 5th Grade: **1.00**
- Overall Reading Growth: **0.62**
- Belville **met expected growth in reading across all tested grade levels**.

Science Growth

- 5th Grade Science Growth: **1.25**
- Science continued to be highlighted as a strong area for Belville.

Overall School Growth

- Belville's overall school growth score for 2025–26 was **0.64**, meaning the school met expected growth.

Road to a "B" School

- Belville's overall school report card score increased by **seven points**.
- Administration noted that Belville is now approximately **two points away from achieving a B school rating**.
- Becoming a B-rated school is a major schoolwide goal.
- School report card calculations are based primarily on:
    - **80% proficiency**
    - **20% growth**
- Administration emphasized that continued proficiency gains will be especially important in achieving the school's goal.

School Improvement Plan

- Principal Mrs. Dixon will present Belville's School Improvement Plan to the Brunswick County Board of Education on **October 20, 2026**.
- The presentation will include:
    - School achievement data
    - Areas of growth
    - Areas requiring additional support
    - School improvement priorities and strategies

Teacher Wish Lists & Supply Requests

- Administration reviewed Belville's new **Teacher Wish List Process**.
- Teachers wishing to share an Amazon Wish List or DonorsChoose request must first submit it for administrative approval.
- Five teachers had used the approval process at the time of the meeting.
- Teachers should not request supplies already provided by the school, including:
    - Cleaning wipes
    - Paper towels
    - Tissues
    - Soap
    - Hand sanitizer
    - Pencils
    - Paper
    - Crayons
    - Standard classroom materials
- Belville maintains a school supply inventory and replenishes materials when needed.
- A **Teacher Supply Request Link** is available internally for teachers to request materials.
- The request system also allows the school to track supply usage and determine when additional inventory is needed.
- Families may voluntarily send preferred or higher-quality versions of items directly to classrooms.
- Additional student resources are available through the school, including:
    - Backpacks
    - Shoes
    - Clothing
    - Hygiene products
- Community partners help support these resources.

Belville "Shark Tank" Staff Resource System

- Administration displayed the school's centralized **Belville Shark Tank** resource system.
- The system organizes important staff resources in one location.
- Categories include:
    - Belville information
    - Need-to-know resources
    - Staff procedures
    - House/PBIS information
    - PLC resources
    - Behavior resources
    - MTSS resources
    - Parent resources
    - Safety and security
- Resources include items such as:
    - Staff handbook
    - Board policies

    - Educational leave forms
    - PBIS information
    - PLC schedules and agendas
    - Behavior intervention resources
    - MTSS guides and referral materials
    - Parent handbooks
    - Safety protocols and emergency resources

Annual Title I Meeting

What Is Title I?

- Title I is a **federal assistance program for schools**.
- Title I resources are used to help:
    - Students
    - Teachers
    - Parents
    - Schools support student achievement
- Belville is identified as a **Schoolwide Title I School**.
- This means all Belville students and staff may benefit from Title I resources.
- All elementary schools within Brunswick County Schools currently qualify as Title I schools.

Title I Goals

Title I funding supports Belville and Brunswick County Schools in working toward three primary goals:

- **Goal 1:** Eliminate opportunity gaps by **2027**.
- **Goal 2:** Improve school and district performance by **2027**.
- **Goal 3:** Increase educator preparedness to meet the needs of every student by **2027**.

Supporting Student Achievement

- Belville continues to focus on meeting or exceeding student growth.
- Additional focus is being placed on students with disabilities and other student groups experiencing opportunity gaps.
- Specialized programs and interventions are being used to support students.
- Professional development is being provided to help teachers implement new curricula effectively.

Reading Horizons

- Reading Horizons is being implemented as Belville's new K–3 foundational literacy program.
- Teachers received professional development prior to the beginning of the school year.
- An additional Reading Horizons coaching visit is scheduled for **October 1**.
- The program incorporates:
    - Movement
    - Writing
    - Hand motions
    - Direct instruction
    - Interactive technology
- Students complete skill checks following lessons.
- Skill-check data provides teachers with immediate results and helps identify students for targeted small-group instruction.
- Administration reported positive early observations from classrooms.

Technology & Classroom Instruction

- Administration discussed balancing technology with traditional classroom instruction.
- A schoolwide emphasis has been placed on limiting unnecessary Chromebook use.
- Students also participate in:
    - Direct teacher instruction
    - Small-group instruction
    - Handwriting
    - Reading
    - Collaborative activities
    - Paper-and-pencil assignments
    - Hands-on learning
- Chromebook use varies based on grade level and instructional activity.

Wit & Wisdom

- Belville is currently in its **fourth year** of using Wit & Wisdom.
- Administration reported significant improvement in student writing since implementation.
- Middle school staff have also provided positive feedback regarding the writing abilities of incoming Belville fifth graders.
- The district is reviewing future curriculum renewal/adoption decisions.

Title I Funding

- Belville receives approximately **$135,000 in Title I funding**.
- The largest portion supports a teaching position.
- Funds are also used for:
    - Teacher planning days
    - Substitute coverage for teacher collaboration

    - Supplemental academic programs
    - Student instructional subscriptions
    - Professional development
- Supplemental programs discussed included:
    - i-Ready Reading for grades 4–5
    - Reflex Math for grades 2–5
    - IXL Math for third grade
    - Other approved supplemental instructional materials
- District-provided programs include:
    - i-Ready Math
    - Reading Horizons
    - Wit & Wisdom
    - Heggerty
    - Other core instructional resources

Parent Rights & Involvement

- Parents have 24/7 access to student information through Infinite Campus, including:
    - Grades
    - Attendance
    - Progress
- Families may request information regarding:
    - Teacher qualifications
    - Curriculum
    - Instructional materials
- Parents are encouraged to:
    - Attend school events
    - Discuss school with their children
    - Volunteer when possible
    - Participate in PAC and PTO
    - Participate in the School Improvement Team
- School Improvement Team meetings are open to the public.

Community Reading Volunteers

- Belville is beginning a reading-buddy initiative for grades K–3.
- Approximately **21 community volunteers** are expected to participate.
- Volunteers have completed required background checks.
- Volunteers will be paired with students to provide additional reading support.

PTO Meeting

Treasurer’s Report & Proposed Budget

- The proposed budget was developed using:
    - Prior-year budget information
    - Actual prior-year income and expenses
    - Current PTO goals
    - Planned student and staff activities
- Projected fundraiser income: **$34,000**
- Projected operational income: **$36,750**
- Total projected income: **$70,750**
- Projected income sources include:
    - Birthday Shoutouts
    - Fall Festival
    - Raise Craze
    - VIP Car Raffle
    - Other raffles
    - Coffee Cart sponsorships
    - Donations
    - Memberships
    - Merchandise
    - Spirit Nights
- Expenses include:
    - Student and classroom activities
    - Staff appreciation
    - School events
    - Fundraising expenses
    - PTO operating expenses

Financial Procedures

- Reconciled PTO bank balance as of **August 31** was approximately **$15,000**.
- QuickBooks has been implemented to improve:
    - Income and expense tracking
    - Bank reconciliation
    - Financial reporting
    - Audit preparation
- PTO has established a **business Venmo account**.
- Venmo transactions will be documented, transferred to the PTO bank account, and reconciled through QuickBooks.

Raise Craze Funds

- Approximately **$16,000** from the previous Raise Craze fundraiser was placed on prepaid gift cards.
- Approximately **$12,000 remains available**.
- Funds were allocated to:
    - K–5 grade levels
    - EC
    - Elective programs
- Purchases require approval and remain designated for the appropriate grade level or program.

Budget Vote

- A motion was made to approve the proposed PTO budget by Elise Barrett
- The motion was seconded by Teri Meeks
- Members voted in favor.
- **Motion carried and the 2026–27 PTO budget was approved.**

PTO Activities & Accomplishments

- PTO shared several activities already completed or underway:
    - Coffee Carts
    - Open House merchandise sales
    - Staff pancake bar
    - VIP Car Raffle
    - Passport to PTO
    - Birthday Shoutouts
    - House merchandise
    - Attractions fundraiser
    - Open House staff dinner
- Volunteers and community sponsors were thanked for their early support.

Coffee Cart

- Coffee Cart sponsorships for the year have been filled.
- Some sponsors may provide funding but may not be available to physically serve the cart.
- PTO may request additional volunteers on those dates.
- Families were encouraged to support and recognize participating community sponsors.

PTO Facebook Pages

- PTO maintains two Facebook platforms:

    - **Public Page:** Community outreach, sponsors, businesses, events, and school support.
    - **Private Group:** Belville parents, guardians, and staff.
- Families were encouraged to follow and interact with the public page to help increase community engagement and sponsorship opportunities.

Fall Festival

- **Date:** October 9, 2026
- **Time:** 5:00–7:00 p.m.
- PTO is seeking:
    - Volunteers
    - Game station volunteers
    - Vendors
- **Volunteer Coordinator:** Elise Barrett
- **Vendor Coordinator:** Summer Idec Wood

House Candy Competition

- Candy donations will be collected by **House** rather than by classroom.
- Families are encouraged to donate medium or large bags of individually wrapped candy.
- Candy Monsters representing each House will be used for collection.
- Donations should be identified by House when possible.
- **Candy competition ends October 1.**

Admission

- Advance “Skip the Line” tickets are available.
- Admission is **$2 per person**.
- Children **4 and under are free**.

Golf Barn Spirit Night

- **Date:** September 18
- **Time:** 5:00–7:00 p.m.
- PTO will receive **$2 from each round of golf** purchased during the event.
- Coastal Buddy Builders will host a stuffed-animal station.
- A percentage of stuffed-animal sales will benefit Belville.
- PTO will inquire about purchase options for families unable to attend.

Birthday Shoutouts

- Birthday recognition options include:
    - **$3:** Birthday balloon displayed on the bulletin board.
    - **$7:** Birthday balloon plus a treat bag delivered to the student.
- Summer birthdays will be recognized during students' half-birthday months.

Volunteering

- Families were encouraged to complete the PTO volunteer interest form.
- Volunteer opportunities may include:
    - Fall Festival
    - Coffee Cart
    - Raise Craze
    - Book Fair
    - Other PTO events
- Completing the volunteer form does not make someone a PTO Board member or require an ongoing commitment.

PTO Membership

- Annual PTO membership is **$5**.
- Membership provides a voice and voting privileges when applicable.
- Membership:
    - Does not make someone a PTO Board member.
    - Does not automatically make someone a volunteer.
    - Does not require volunteer hours.

Announcements & Closing

- The next PAC/PTO meeting is scheduled for **November 9, 2026**.
- PTO thanked parents, staff, volunteers, sponsors, community partners, and previous PTO leadership for their support.

Meeting adjourned. 6:10PM